

## ABOUT TCC & MINK CHOCOLATE SHOP

Terminal City Club is Vancouver's Premier Private Members Club. As a 'Platinum Club of the World' and one of Boardroom Magazine's 'Distinguished Clubs' with 'Iconic' status, we create a welcoming atmosphere for our members and guests with the opportunity to forge new business connections, host clients, entertain friends, keep fit and relax.

Mink Chocolate Shop is an award-winning destination for chocolate lovers, offering an exquisite selection of handcrafted chocolates, confections, and beverages. With a commitment to quality and creativity, Mink provides a delightful experience for both members and customers seeking indulgent treats and unique gifts.

## ABOUT THE ROLE

As a Café Attendant, you will play a key role in delivering exceptional service to our customers and members, assisting with the preparation and presentation of our delicious chocolate creations, and maintaining a clean and welcoming environment. You have a passion for food and beverage, strong interpersonal skills, and a desire to create memorable experiences for our guests.

## JOB RESPONSIBILITIES

- Greet and welcome members and their guests in a friendly and attentive manner.
- Take orders accurately and efficiently, ensuring that all preferences and special requests are accommodated.
- Prepare and assemble a variety of food and beverage items.
- Follow recipes and standard operating procedures to ensure consistency and quality in food and beverage presentation.
- Maintain cleanliness and organization in food preparation areas.
- Stay informed about current promotions, seasonal offerings, and special events to effectively communicate with customers and members.
- Process transactions accurately using the point-of-sale system.
- Monitor and restock supplies as needed, including napkins, utensils, and condiments, to ensure smooth operations.
- Assist with opening and closing procedures, including cleaning and sanitizing equipment, locking up valuables, and securing the premises.

## REQUIRED SKILLS AND EXPERIENCE

- Previous experience in food service, hospitality, or retail, preferably in a café, bakery, or similar environment.
- Experience using a point-of-sale system to enter orders.
- Ability to multitask and work efficiently in a fast-paced environment while maintaining a positive attitude.
- Basic math skills and proficiency in handling cash transactions accurately.
- Excellent communication skills, with the ability to interact effectively with customers and collaborate with team members.
- Flexible schedule, including availability to work evenings, weekends, and holidays as needed.

## WHAT'S IN IT FOR YOU?

Our team of service professionals take care of our members and in turn, we take care of our team. We offer extended benefits & pension, staff events, development opportunities, hot meals daily, easy access to transit and more! As a Café Attendant at Mink Chocolate Shop, you'll enjoy competitive wages ranging from \$17.40 to \$18.40 per hour, plus tips.

## HOW TO APPLY

If this sounds like you, please submit your cover letter and resume with attention to: Henrique Tarsia, Café/Outlets Manager at [hr@tcclub.com](mailto:hr@tcclub.com)

*We thank all applicants for their interest; those being considered will be contacted*